

Faculty of Science Safety Committee Meeting
February 9, 2024, ~ 2:00pm. – 4:00 p.m.
Hybrid Meeting (Zoom and McNally Main Boardroom)

Attendees:

Dean of Science Office & Meeting Chairperson - Dr. Sam Veres, Interim Dean of Science
Dean of Science Office – Leanne Lucas, Science Safety Advisor
Department of Astronomy and Physics – Dr. David Chiasson, Dr. Mike Dunlavy
Department of Biology – Dr. David Chiasson
Department of Chemistry - Dr. Bitu Hurisso, Najwan Albarghouthi
Department of Engineering –
Department of Environmental Science – Dr. Linda Campbell, Margaret MacNeil
Animal Facility:
Department of Forensic Sciences –
Department of Geology –
Research Instrumentation Centres – Patricia Granados
Human Resources Department – Valerie Wadman
Risk and Insurance Services – Michael Chiwawa
Facilities Management Department –
ASL-English Interpreters – Ashley Campbell, Starla Predham
Minute taker – April Scheller, Psychology Department

Call to Order

The meeting was called to order at: 2:00pm

GENERAL BUSINESS

1. Call for Agenda Item Additions

No additions.

2. Minutes from December 2023 meeting

Minutes unanimously approved and carried.

BUSINESS ARISING

4. Chemical Storage Shelving

Shelf hasn't been removed yet but will be in the next few months once the remaining waste is removed. L. Lucas will meet with the Dal Chem unit and RCR to discuss pricing for waste removal.

5. Work Instruction #12

Name changed from work instructions to safe work practice going forward as each one is reviewed. L. Lucas will review and bring back to committee for discussion.

6. Safe work practice #14

Transportation of cryogenic and compressed gasses. A policy was circulated, and a few minor changes were made. Tension rods will be provided to departments for use inside of the elevators during chemical transport. Let L. Lucas know how many you need.

7. FSSC Terms of Reference

The terms of reference were circulated at the last meeting and corrections were made. The new committee will be based more on expertise. M. Dunlavy moved to approve the terms of reference, 2nd by L. Campbell. Approved. S. Veres will send to V. Wadman to put on the next JOHSC agenda for approval.

REPORTS

8. Safety Advisor Report

Summary of Injury/Incident Reports for Faculty of Science

Incident #	Month	Incident Summary
6620	December	<i>Burn on forearm of student. Hair dryer pointed at arm. Student washed arms in sink with soap but left a discoloured patch on skin. Recommendation for student to be more aware of where the hairdryer is pointing. No first aid needed.</i>
6679	December	<i>Acid bottle broke. Wrong bottle type was being used. Acid was cleaned up and put in solid waste. Discussion was had with technician to use a different bottle.</i>
6660	January	<i>Hand exposed to chemical. Students' wrist was exposed to chemical. They ran their wrist under water. Wrist was red but not burning.</i>
6699	January	<i>Struck by object. V. Wadman brought up to the FSSC committee, so they are aware of violence in the workplace. Although not too common it does happen.</i>
6719	January	<i>Touched face, with glove that had acid on it. It was an accident. Student reminded to change gloves more often and avoid touching face.</i>

9. OHS & Wellness Consultant: JOHSC Activity and Information

JOHSC met in December but not in January, they plan on meeting in February. The feedback was received from the Intro to OSH on Brightspace and changes have been made. For now, payroll will send a list of all A numbers of employees to EIT to add their S#'s and they will send it to SAS to add to Brightspace. T. Williams will be sending an email out to everyone regarding this. V. Wadman will find out if there is an easier way to add everyone since the course is not restricted to just employees.

DISCUSSION TOPICS

10. **Loss Management Form – Undergraduate Research Activities**

Work instruction #11 is directed more towards chemistry and we would like to create a hazard and risk form for all undergraduate activities in Science. We will remove #11 and update it. No need for a graduate one since it already exists with FGSR.

Committee would like to change the name of the form to Hazard Identification and Risk Management form. This form will be used when there is a clear possibility a student may be subjected to risk during research. It will be submitted with the lab checklist.

M. Chiwawa will get clarity from Claire Milton on the legal implications to the faculty and student regarding the form.

11. **Science Safety website**

The work instructions on the subpage of the science safety website have several broken links. S. Veres requested that all of them be removed from the site that have no documents attached. The committee can go through them and review for updates before reposting. #4, #9, #11 and #13 can stay on the site. S. Veres moved to remove the work instructions and have the committee review, edit, and repost. 2nd by M. MacNeil. All in favor. Carried.

OTHER BUSINESS

18. **Any other business**

No other business

Meeting adjourned at 3:30pm.

Dr. Sam Veres
Meeting Chairperson, Faculty of Science Safety Committee
Interim Dean of Science